

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

August 5, 2024

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Cafeteria of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Johnston called the meeting to order at one minute past seven o'clock (7:01) p.m.

Mr. Johnston asked the members to pause for a moment of silence.

Mr. Johnston asked the members to stand for the pledge of allegiance.

Roll Call: Present: Mark Marterella, Justin McFall, Shari Neely, Lynn Cressman (Zoom), Todd Carson,
Troy Johnston

Absent: Cheryl Ferry, Ben Carbaugh, Leslie Boyer, Monica Chatham

Also Present: Mr. Mario Fontanazza, Mrs. Amanda Hetrick, Mr. Pat Adams

Mr. Johnston stated the Joint Committee members had received copies of the Minutes of the June 3, 2024 meeting. He asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mr. Marterella, moved to approve the Minutes of the June 3, 2024 meeting as submitted.

Roll Call: Ayes: Mark Marterella, Justin McFall, Shari Neely, Lynn Cressman, Todd Carson,
Troy Johnston

Nays: None, motion carried.

The Treasurer and Secretary's Reports as of 6/30/24 and 8/5/24 and the Special Account Report as of 6/30/24 were submitted for information.

Mr. Pat Adams noted that the local audit began on 8/5/24 and he anticipated that it would be finished by the end of the week.

Mr. Carson, seconded by Mr. Marterella, moved to accept the Treasurer and Secretary's Reports as of 6/30/24 and 8/5/24 and the Special Account Report as of 6/30/24 as submitted.

Roll Call: Ayes: Mark Marterella, Justin McFall, Shari Neely, Lynn Cressman, Todd Carson,
Troy Johnston

Nays: None, motion carried.

A list of bills from 6/4/24 – 6/30/24 in the amount of \$885,961.07 and from 7/1/24 – 8/5/24 in the amount of \$574,922.49 were presented for approval.

Mr. Marterella, seconded by Mr. Carson, moved to approve the list of bills as presented.

Roll Call: Ayes: Mark Marterella, Justin McFall, Shari Neely, Lynn Cressman, Todd Carson, Troy Johnston

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee. He also discussed the Calendar of Events for the months of June and July. The Beginning Enrollment Report as of 8/5/24 was submitted.

At 7:09 p.m. Mrs. Cheryl Ferry joined the meeting via Zoom.

Mr. Johnston requested approval of the action items as presented: Item 8. a) i. – xviii. in one motion.

Mr. Marterella, seconded by Mr. Carson, moved to approve action Item 8. a) i. – xviii. in one motion.

There was a brief discussion regarding changes in the way Title IX personnel are identified. Mr. Fontanazza and Mrs. Amanda Hetrick pointed out that only the Coordinator needs to be approved. The other roles within the program do not need be approved. Therefore, the agenda item iii. was modified to remove all roles other than the Coordinator.

Mr. Marterella, seconded by Mr. Carson, moved to approve action Item 8. a) i. – xviii. in one motion as follows:

- i. Appoint Mario Fontanazza as the School Safety and Security Coordinator.
- ii. Approve Venango Technology Center Health and Safety plan.
- iii. Approve the Title IX Coordinator – Mario Fontanazza
- iv. Approve Budget Transfers for 2023-2024.
- v. Approve list of substitute instructors for 2024-2025.
- vi. Approve Practical Nursing substitute list 2024-2025.
- vii. Approval of the 2024-2025 Bus Drivers.
- viii. Approve Financial Aid contract with Melissa Heller for the 2024-2025 school year.
- ix. Approve resignation letter of Michaela Manross as Student Services administrative assistant effective July 8th, 2024.
- x. Approve Tori Burkhart as student services administrative assistant at a salary of \$26,000.
- xi. Approve Steven Rowland as Maintenance Technician II at a salary of \$38,500.
- xii. Approve hiring 2 instructional aides at a salary of \$17,500.00 for 182 days. John Scott Kase and Holly Watson will be Perkins Funded. They will replace Tori Smith and Melisha Stoltenburg.
- xiii. Approve List of courses for the 2024-2025 school year.
- xiv. Approve 2024-2025 Memorandum of Understanding for Technical Assistance Program (TAP) Activities.
- xv. Approve Occupational Advisory Committee members for 2024-2025.
- xvi. Approve Cindy Cornelius to attend the PASFAA and PAPNA conferences October 2 – 6, 2024 in Hershey and State College at a cost not to exceed \$2,500.00. Funding – Practical Nursing
- xvii. Approve George Svolos as Administrative substitute at a rate of \$200.00 per day.
- xviii. Approve Student and Employee Handbooks for 2024-2025.

Roll Call: Ayes: Mark Marterella, Justin McFall, Shari Neely, Lynn Cressman, Todd Carson,
Troy Johnston, Cheryl Ferry

Nayes: None, motion carried.

Mr. Fontanazza discussed his activities for June and July.

Mr. Johnston asked if there was any old business.

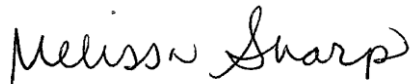
None was noted.

Mr. Johnston asked if there was any new business.

None was noted.

Upon motion by Mr. Marterella, seconded by Mr. Carson, the meeting adjourned at fourteen minutes past seven (7:14) p.m.

Recorded by

A handwritten signature in cursive script that reads "Melissa Sharp".

Melissa Sharp
Secretary, Joint Committee